

Mesa del Sol

Architectural Control Committee

Dear Applicant:

Welcome to the Mesa del Sol Employment Center Architectural Review process. The overall goal of the Employment Center is to establish a premier sustainable employment district that will attract and accommodate a wide variety of job-creating businesses. The Architectural Review Committee (the "ARC") will review all proposed development for the Employment Center to ensure compliance with the intents and standards set forth in the Mesa del Sol Employment Center Design Standards. The ARC's objective will be to accommodate a broad mix of building types and architectural styles, while creating a cohesive sense of place through the building design that expresses the unique character and identity of the Employment Center as a state-of-the-art facility located in this high desert setting.

The ARC meets on the third Wednesday of each month. All submissions to the ARC must be received by the ARC Administrator (Jerome Gonzales) fourteen (14) days prior to the meeting date.

Enclosed please find the following:

- ▶ ARC Application for Conceptual Plan Review - Step # 1
- ▶ ARC Application for Site Development Plan Review - Step # 2
- ▶ Mesa del Sol Employment Center Design Standards
- ▶ ARC Site Development Checklist

All projects will be reviewed for conformance with the Design Standards, first by the ARC, then by the City of Albuquerque's Building Department. Please be aware that the City of Albuquerque's Building Department will not review building plans for the Mesa del Sol Employment Center without a copy of an approval letter from the ARC. The approval process is pursuant to the Mesa del Sol Employment Center Design Standards, Section 7, which states in part:

Step 1: Applicant shall complete the Application for Conceptual Plan Review form (Step # 1) and submit the application, the ARC review fee, conceptual elevations, conceptual site plans and a written project summary as outlined on the Step # 1 application form. In the project summary, include a general summary of how the project will meet the intent of the design standards and, if necessary, any standards that may pose challenges.

Step 2: After the ARC's review and approval of the Step# 1 information, the Applicant shall complete the Application for Site Development Plan Review Step #2 form and submit the application, a completed ARC Checklist noting that each item is "In Compliance" or state reason why item may not be potentially in compliance, site plans (including utilities and easements), landscape plans, outdoor and site lighting plans and cut sheets, preliminary grading plans, building and structural elevations, signage plans, conceptual utility plans, water harvesting plans, sustainability plans and the front copy of the Archeological Report as outlined on the Step # 2 application form. Building renderings consist of either rendered

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building elevations or a perspective view that represents the proposed materials and colors.

During this Step 2 process, the Applicant may be required to provide a color board of samples of the building's major materials and colors in a size not to exceed 24" x 24". The site plan package is patterned after the submittal requirements for a site plan for building permit to the City of Albuquerque's Building Department.

Applicant shall submit all documents electronically and provide one set of plans for step 3 below.

Step 3: Upon the ARC's approval Applicant will receive an approval letter from the ARC and copies of the stamped, sealed and approved plans to present to the City's Building Department.

All submissions shall be sent to my attention at JeromeGonzales@MesaDelSolNM.com. If you have any questions, please feel free to contact me. Thank you and we look forward to working with you on this important project.

Sincerely,

Jerome Gonzales
Administrator
Mesa Del Sol ARC